



Virscio is a translational research and development company devoted to providing predictive preclinical research models and services to accelerate therapeutic candidate evaluation and reduce the risk of clinical failure. Virscio engages with leading pharmaceutical, biotechnology and academic sponsors and collaborators to design and execute a wide range of translational studies and research programs across multiple therapeutic areas. Our goal is to provide the most robust possible preclinical understanding of the efficacy and safety of novel therapies, medical devices and delivery technologies. Virscio is committed to achieving meaningful advances in human health through scientific innovation and efficiency, and humane and judicious application of preclinical test systems. Our team and work environment have been assembled and developed to achieve these goals, while maintaining utmost respect for animal welfare, our employees and the continued success of our clients and collaborators.

Position: Finance Director

Location: New Haven, Connecticut

Job Description

Virscio is seeking an entrepreneurially minded Finance Director to lead and evolve the finance and accounting functions to support commercial growth of the company's preclinical contract research and development business. The Finance Director must have a strategic growth mind-set and be proactive and passionate about streamlining financial operations, analyzing costs to optimize cash flow, and generating and presenting high quality financial data that will inform critical operating and investing decisions to guide growth strategies. The position requires expertise in day-to-day general ledger accounting, financial reporting, and creating and maintaining budgets. The individual in this role will work cross functionally to execute on all business financial issues as well as manage the finance and human resource functions. This position is an exciting mid-level position with a clear path for professional growth within the company. Primary responsibilities will include:

- Plan, organize, implement, direct and evaluate the company's finance and administration function and performance, via dashboards, metrics, asset/facility utilization reports, etc.
- Perform finance and accounting functions, including payroll, A/P, A/R, treasury, compensation reporting and administration, and other related activities
- Lead month-end close responsibilities to include journal entries, account reconciliations and variance analysis as well as year-end audit
- Manage and optimize corporate financial models to ensure accurate and timely revenue, expenditures, cash flow forecasting, and generate and distribute monthly report to Management
- Oversee and lead the cross-functional annual operating and capital budget planning process in conjunction with Management and key functional stakeholders
- Assume primary responsibility for quarterly and annual tax planning and compliance with all federal, state, and local corporate, payroll and other applicable taxes
- Assume primary responsibility for company's banking, insurance, income tax planning/preparation, and external audit relationships
- Optimize project resource planning models and associated costing and pricing tools that underpin current business model
- Working cross functionally with R&D and operations team members, process and administer contract research and 3rd party agreements to ensure proper cost accounting and billing per engagement terms
- Experience with and/or exposure to RFP processes, engagement agreements, CDA, MSA, and SOW, contracts, amendments, and related administration

- Support alignment of business, financial, and accounting operations between international affiliate(s)
- Ensure that effective internal controls and policies are in place and in compliance with GAAP and other applicable regulations for financial and tax reporting
- Lead R&D cost accounting and related tax credit planning, filing, and value capture process
- Manage and administer payroll and 401k plan systems
- Manages the HRIS system and associated HR/benefits administration
- Manages employee expense reporting and reimbursement process
- Leverage company's project management system to support financial reporting, analysis and invoicing
- Manage new client and vendor set up and processing
- Other related activities and tasks as required to support the business and operations

Education/Experience Requirements

- Bachelor's degree, with emphasis in accounting, business administration, and/or finance, or related field
- Professional financial certification such as CPA, CMA, or MBA preferred
- 7+ years of experience in a finance and accounting operations role in both large and small organizations
- 5+ years of experience in the life sciences, CRO, pharmaceutical, biotechnology, and/or outsourcing industries

Additional Requirements

- Advanced knowledge in Excel, with demonstrated advanced financial modeling skills
- Experience with Peachtree and Quickbooks, in both Mac and PC office environments
- Excellent communication and relationship building skills with an ability to prioritize, negotiate, and work with a variety of internal and external stakeholders

To Apply

Send a resume and cover letter describing why you would be a good fit for this position and estimated salary requirements to jobs@virscio.com

Virscio offers competitive compensation commensurate with experience, with benefits

Virscio, Inc. is an equal opportunity employer and prohibits unlawful discrimination based on sex, race, color, religion, sexual orientation, gender identity/expression, national origin/ancestry, age, disability, marital and veteran status, or other protected category under the law.